

APPLICATION FORM FOR THE GRANT OF TELEPORT SERVICE LICENCE

(To be submitted in triplicate)

- 6.1 Please read the following instructions before filling the Application Form:
- Give complete answers, use extra sheets if required, attach copies of any relevant documents required to illustrate the answers.
 - Use the typescript or write in black ink in capital letters.
 - Attach documentary evidence of your authorization to act on behalf of the applicant Company.
 - Submit the Application Form along with all the required documents & information in duplicate.

1. Profile of the applicant company

- 6.2 Company Name _____
- 6.3 Name of the CEO _____
- 6.4 CEO National Identity Card & Passport No. _____
- 6.5 Company registration No. _____
- 6.6 National Tax No. _____
- 6.7 Date of establishment/incorporation _____
- 6.8 Business Address _____
- 6.9 Mailing Address _____
- 6.10 Telephone No. _____ Cellular No. _____
- 6.11 Fax No. _____ Email _____
- 6.12 Website _____
- 6.13 Does the company have, or will it have offices outside Pakistan? If so, please specify the countries _____
- 6.14 Location of applicant's Head Office _____
- 6.15 Paid-up Capital of the Company Rs. _____
- 6.16 Bank account details for any reimbursement in future (if any)

- 6.17 Amount of application processing fee paid Rs. _____
- 6.18 Bank Draft/Pay Order No. _____

- 6.19 Please attach the pay order for processing fee in original.
- 6.20 Address of the proposed teleport station along with 6 digit coordinates:

- 6.21 Projected date of start of operation: _____
- 6.22 Details of satellites to be used along with orbital location & footprints/areas covered:

- 6.23 Details of services proposed to be given via the Teleport:

Note: Use extra sheets where required.

2. Information to be provided

6.24 The following information and documents need to be provided.

6.25	6.26 Supplied Yes/No	6.27 Remarks
2.1 Company registration <ul style="list-style-type: none"> a. Certificate of Incorporation with SECP b. Statutory Returns c. Memorandum & Articles of Association d. Forms regarding ownership/management of the applicant company, e.g. Form A, Form 29, Form 3, etc. e. Copy of NTN certificate 	6.28	6.29
2.2 A clear, comprehensive and detailed view of the candidate ownership and control structure, including sister companies. <ul style="list-style-type: none"> a. Description of ownership structure b. Description of the control structure c. Description of all direct and indirect relationship with companies or individuals who own, control or operate directly or indirectly any broadcast media licence or landing rights permission, including any common shareholder, director or ultimate beneficiary. d. Description of all direct and indirect relationship with companies or individuals who own, control or operate directly or indirectly any distribution license, including any common shareholder, director or ultimate beneficiary. e. Forms provided for identifying foreign shareholding of the applicant company f. Forms provided for identifying foreign shareholding of foreign companies that hold shares in the applicant company. g. List of directors and shareholders with details of their shareholding, relations to other PEMRA licensees and applicants for a licence. 	6.30	6.31

<p>2.3 A company profile</p> <ul style="list-style-type: none"> a. Names of the members of the Board Directors and the shareholders, along with their detailed CVs, an attested copy of their passport (foreign nationals) or National Identify Card (Pakistan nationals), their job description and responsibility in the Company. b. A description of the broadcast service experience of the company, of key management personnel and of key shareholders, including experience relevant to teleport establishment & operations etc. c. Organisation chart d. Other businesses (if any) of the company e. The audited company accounts and annual reports for the last two years f. Tax return for the company for the most recent two years; if not available, the tax returns filed by Board Directors for the last two years. g. List of other companies in which the Directors hold shares or position 	6.32	6.33
<p>2.4 A summary of the services the company intends to provide, including:</p> <ul style="list-style-type: none"> a. Uplinking of Satellite TV Channels b. Turnaround services including list of TV channels c. Playout Services d. Co-location services 	6.34	6.35
<p>2.5 A description of the financial capability of the company, including:</p> <ul style="list-style-type: none"> a. Description of financial capabilities of the company for the last two years b. Similar financial and operating information for any parent company, affiliates and associated undertaking or companies 	6.36	6.37
<p>2.6 A summary of the project financial feasibility, including:</p> <ul style="list-style-type: none"> a. Brief Description of the project b. Capital costs with break-up c. Forecast balance sheets, profit & loss accounts / income statements and cash flow statements for the first 5 years of operation showing the source of revenues (subscriptions, advertisement, etc.) d. Break-even analysis & payback period e. Sources of financing, foreign and local, including equity and long term debt and debt to equity ratio f. Brief description of committed financial resources to meet capital and operational expenditures of the project for the 1st year, with relevant proofs, such as bank statement of company's accounts, letter of intent or memorandum of understanding signed with the relevant investors or banks. If such financial commitments are from foreign company 	6.38	6.39

shareholders, include evidence of the foreign shareholder board resolution authorising the investment for the teleport services.		
<p>2.7 A summary of the project technical feasibility, with the technical equipment envisaged, if already available, including:</p> <p>a. Brief description of the technical project</p> <p>b. List of the main equipment envisaged, including:</p> <p style="padding-left: 20px;">i. Uplink equipment</p> <p style="padding-left: 20px;">ii. Downlink equipment</p> <p style="padding-left: 20px;">iii. Compression systems</p> <p style="padding-left: 20px;">iv. Transmission systems</p> <p style="padding-left: 20px;">v. Details of monitoring equipment</p> <p style="padding-left: 20px;">vi. Playout systems etc.</p> <p style="padding-left: 20px;">vii. Other details</p> <p>c. Satellite(s) envisaged, including</p> <p style="padding-left: 20px;">i. The corresponding footprint</p> <p style="padding-left: 20px;">ii. The transponder capacity to be used</p> <p style="padding-left: 20px;">iii. Signal power level in dBW</p> <p>d. Proposed schedule of the project including construction, installation and commencement of services date</p>	6.40	6.41
<p>2.8 Description of how the company will contribute to the economic and social objectives such as:</p> <p>a. Promoting Pakistani culture and ideology</p> <p>b. Generating economic activity</p> <p>c. Generating direct and indirect employment</p> <p>d. Attracting private sector investment and FDI in electronic media</p>	6.42	6.43
<p>2.9 Undertakings and affidavits and Power of attorney</p> <p>a. Undertaking as per annexure</p> <p>b. Affidavit as per annexure</p> <p>c. Power of Attorney, on stamp paper and executed, notarized, witnessed, stamped and authenticated as required by law, as evidence for grant of authority in individual signing the application and related documents.</p>	6.44	6.45
<p>2.10 Undertakings and affidavits and Power of attorney</p> <p>a. Board resolution of the applicant company authorizing filing of the application for grant of Teleport Service</p>	6.46	6.47

3. **Organizational Setup**

3.1 Details regarding Ownership / Control of the Company:

(Information regarding CEO, Directors and Shareholders).

S. No.	Name	Father/ Spouse name	Home Address	Nationality	Position in the Company	NIC #	Extent of Share	Any other details

6.48 (Please attach organisational chart/financial standing/position. Use separate sheets if required)

3.2 Names and addresses of the ultimate beneficial ownership of the Company

S. No.	Name, address, NIC Number, Passport No.

6.49 (* Use additional sheet if required)

3.3 Details of other applications of the company under process with the Authority

S. No.	Description /Category/ Application for	Date of Application	City/Area/ Region	Any other details

6.50 (* Use additional sheet if required) .

4. SHAREHOLDING PATTERN OF APPLICANT COMPANY

Shareholding of (company name)

As of (date)

Face value of the Share, Rs.

S. No	Category of Shareholders	Shareholding			
		Direct Investment		Indirect Investment	
		No. Of shares	% of total Paid Up capital	No. Of shares	% of total Paid Up capital
1	Local individual				
2	Local company*				
3	Foreign individual				
4	Foreign company				
5	Non-Resident Pakistani				
6	Any other				

* The shareholding information of any local shareholding company shall also be provided.

5. SHAREHOLDING OF ALL LOCAL APPLICANTS' SHAREHOLDERS

List here the details of the shareholding patterns of each local company shareholder who owns shares in the applicant company. Fill this form separately for each local company shareholder.

Shareholding of (company name)

As of (date)

No. & % of shares held by the company in the applicant company:

Face value of share Rs:

S. No	Category of Shareholders	Share Holding			
		Direct Investment		Indirect Investment	
		No. Of shares	% of total Paid Up capital	No. Of shares	% of total Paid Up capital
1	Local Individual				
2	Local company (*)				
3	Foreign individual				
4	Foreign company				
5	Non-Resident Pakistani				
6	Any other				

(*) Fill this form again for any local company who owns shares.

UNDERTAKING

I/We _____, the applicant company do hereby declare that the all facts given herein are correct in all respects and nothing has been concealed or misrepresented therein. I/We also undertake that:

- I/we shall respect the sovereignty, security, integrity and ideology of the Islamic Republic of Pakistan.
- I/we shall respect the national, cultural, social and Islamic values and the principles of public policy as enshrined in the Constitution of the Islamic Republic of Pakistan and to safeguard the ideology of Pakistan.
- I/we have read and understood the eligibility criteria and bidding procedure and shall strictly comply with the same in letter and spirit.
- I/we, if granted a licence, shall comply with PEMRA Ordinance, rules and regulations made there under, the Code of Conduct, licence terms & conditions and instructions as notified by the Authority from time to time and pay licence fee, annual fee including such percentage of annual gross advertisement revenue as may be applicable, security deposit and all such other dues as notified by the Authority.
- I/we, if granted a licence, shall broadcast programmes in the public interest specified by the Federal Government or the Authority in the manner indicated by the Government or, as the case may be, the Authority.
- I/we shall abstain from broadcasting any programme or advertisement in violation of copyrights or other intellectual property rights.
- I/we shall obtain NOC from PEMRA before import of any transmitting apparatus for broadcasting as required under Section 20 of the PEMRA Ordinance 2002.
- I/we shall not sell, transfer or assign any of the rights conferred by the licence without prior written permission of the Authority.
- I/we have provided all documents which are required to be submitted along with the application for Teleport Service Licence and shall provide any further information if and when required by the Authority.

Seal of the Company

Signature of Applicant

For and on behalf of

M/s. _____

Place _____

Dated _____

Attested by Magistrate 1st Class on stamped paper of Rs. 100 or above

AFFIDAVIT

**TO BE ATTESTED BY OATH COMMISSIONER ON STAMPED PAPER OF RS. 100
or above.**

I, _____ S/o _____ (Designation) _____ of
M/s _____ (hereafter referred to as "the company") do hereby solemnly
state and affirm on oath that:

- Neither the applicant company nor any of its CEO, Directors and shareholders are defaulter of PEMRA, any financial institution, tax authorities or the Government of Pakistan or any provincial and Local Government.
- The applicant company and its CEO, Directors and shareholders shall abide by the PEMRA Ordinance 2002, the Rules, Regulations, licence terms & conditions, guidelines, eligibility criteria, bidding procedure, Code of Conduct made thereunder and as amended from time to time as well as the directions issued by the Authority from time to time.
- The applicant company shall pay the applicable licence fee, annual fee including the percentage of the gross advertisement revenue as provided in the information memorandum, terms & conditions of the license, or as amended by the Authority from time to time.
- Neither the applicant company nor any of its CEO, Directors or shareholders directly or indirectly own, operate or manage any distributions service licence in terms of Rule 13 of the PEMRA Rules 2009.
- Neither the applicant company nor any of its CEO, Directors or shareholders directly or indirectly own, operate or manage any distribution license.
- The applicant company is not a licensee who owns, controls or operates directly or indirectly any distribution service licence.
- The applicant company is not ineligible for grant of licence in terms of Section 25 of the PEMRA Ordinance 2002, as amended from time to time, or as provided in the eligibility criteria and bidding procedure.
- Neither the applicant company, nor any of its Directors and shareholders has ever been blacklisted by PEMRA or any organization of Government.
- In case the applicant already holds, directly or indirectly, another licence issued by the Authority, all outstanding dues in respect of all the licences held, directly or indirectly, have been paid.
- No director or shareholder of the Company is a director or shareholder in any other applicant company for a teleport service licence.

**DEPONENT
VERIFICATION:**

I, the above named deponent do hereby solemnly affirm on oath that the contents of the above affidavit are correct and true to the best of my knowledge and nothing has been concealed therein.

RECEIPT

Received Application Form S.No. _____ along with Application Processing
Fee, amounting Rs. _____ through Pay Order/Bank Draft
No. _____
_____ from
Bank _____
_____ today on
_____ (date).

For Pakistan Electronic Media Regulatory Authority, Islamabad

NON-DEFAULTER STATUS AFFIDAVIT

(To be provided on Stamp Paper of Rs. 100 or above and attested by Oath Commissioner)

I, _____ S/o _____
(Designation) _____ of M/s _____
(hereinafter referred as “the applicant company”) do hereby solemnly state and affirm on oath that neither the applicant company nor any of its CEO, Directors and shareholders are defaulter of PEMRA, any financial institution, tax authorities or the Government of Pakistan or any provincial and Local Government.

M/s _____ do hereby solemnly state and affirm on oath that neither the applicant company nor any of its CEO, Directors and shareholders have ever been blacklisted by PEMRA, any organization of the Government of Pakistan or any other government.

DEPONENT

VERIFICATION:

I, the above named deponent do hereby solemnly affirm on oath that the contents of the above affidavit are correct and true to the best of my knowledge and nothing has been concealed therein.

DEPONENT

AFFIDAVIT FOR COMPLIANCE

(To be provided on Stamp Paper of Rs. 100 OR above and attested by Oath Commissioner)

I, _____ S/o _____

(Designation) _____ of M/s _____

(hereinafter referred as “the applicant company”) do hereby solemnly state and affirm on oath that the applicant company and its CEO, Directors and shareholders shall abide by the PEMRA Ordinance 2002, the Rules, Regulations, licence terms & conditions, guidelines, eligibility criteria, bidding procedure, Code of Conduct made thereunder and as amended from time to time as well as the directions issued by the Authority from time to time. I also undertake to pay the applicable licence fee, annual fee including the percentage of the gross revenue as provided in PEMRA laws and the terms & conditions of license, bid security and bank guarantee as approved & amended by the Authority from time to time and all the applicable taxes.

DEPONENT

VERIFICATION:

I, the above named deponent do hereby solemnly affirm on oath that the contents of the above affidavit are correct and true to the best of my knowledge and nothing has been concealed therein.

DEPONENT

AFFIDAVIT - CROSS MEDIA OWNERSHIP

(To be provided on stamp Paper of Rs. 100 or above and attested by Oath Commissioner)

I, _____ S/o _____

(Designation) _____ of M/s _____

(hereinafter referred as “the company”) do hereby solemnly state and affirm on oath that neither the applicant company nor any of its CEO, Directors or shareholders directly or indirectly own, operate or manage any distribution service license which may disqualify my company for getting the teleport service licence in terms of Rule 13 of the PEMRA Rules 2009.

DEPONENT

VERIFICATION:

I, the above named deponent do hereby solemnly affirm on oath that the contents of the above affidavit are correct and true to the best of my knowledge and nothing has been concealed therein.

DEPONENT

AFFIDAVIT - FOREIGN OWNERSHIP

(To be provided on stamp paper of Rs. 100 OR above and attested by Oath Commissioner)

I, _____ S/o _____
(Designation) _____ of M/s _____
(hereinafter referred as “the applicant company”) do hereby solemnly state and affirm on oath that the applicant company is not ineligible for grant of licence in terms of Section 25 of the PEMRA Ordinance 2002 as amended from time to time or as provided in the eligibility criteria.

DEPONENT

VERIFICATION:

I, the above named deponent do hereby solemnly affirm on oath that the contents of the above affidavit are correct and true to the best of my knowledge and nothing has been concealed therein.

DEPONENT

AFFIDAVIT FOR CORRECT INFORMATION

(To be provided on stamp Paper of Rs. 100 or above and attested by Oath Commissioner)

I, _____ S/o _____
(Designation) _____ of M/s _____
(hereinafter referred as “the applicant company”) do hereby solemnly state and affirm on oath that all the information submitted along with the application and documents provided are true and nothing has been concealed or misrepresented therein and that any concealment of facts or misrepresentation revealed subsequently may result in our consequent disqualification and or cancellation or our licence as the case may be.

DEPONENT

VERIFICATION:

I, the above named deponent do hereby solemnly affirm on oath that the contents of the above affidavit are correct and true to the best of my knowledge and nothing has been concealed therein.

DEPONENT

AUTHORITY LETTER

**(To be submitted on Stamp Paper of Rs. 100 or above, duly attested by Oath
Commissioner, accompanied with Board Resolution)**

M/s (the Applicant Company) ----- hereby authorize
Mr./Ms. -----S/o/D/o -----

holding CNIC No. / Passport No. -----(attested copy attached) Designation: -----

----- of the applicant company to submit licence application for grant of Teleport Service to
PEMRA and make any statement or give any undertaking on behalf of the company. The said
Mr./Ms. ----- , is fully authorized to participate in the bidding process and to
take such on-the-spot decision or give bids which shall be binding on the Applicant company.

Chief Executive Officer
Seal/Stamp of the Applicant company
Date:

(Attorney)

Witnesses:

1. Name: ----- CNIC No.----- Signature

2. Name:----- CNIC No. ----- Signature

BID FORM

Name of Bidder /Applicant company: _____

Name of Authorized Representative: _____

Bid Amount in Figures Rs.

Bid Amount in Words Rs.

I solemnly declare that this bid for the grant of Teleport Service Licence is unconditional, irrecoverable and is valid for two years from the date of its submission and the bidder/applicant company undertakes to comply with all other conditions of the bidding process.

Signature of Authorized Representative of Applicant Company

Seal of the Company:

Dated:

(Secretary to the Authority)